

**Contra Costa County Advisory Council on Aging
Membership/Nominating Committee Minutes
Wednesday, January 20, 2021**

Call to Order: Chair, Jennifer Doran called the meeting to order at 11:30 am

Present: Jennifer Doran, Nuru Neemuchwalla, Jim Donnelly, Rudy Fernandez, Nancy Leasure,
Susan Frederick, Sara Shafiabady (guest), Greg Wanket (guest)

Absent: Gail Garrett

Staff: Anthony Macias

Public Comment: None.

Approval of Today's Agenda: Move agenda item about diversity to beginning of meeting;
Motion for approval by Susan, seconded by Nancy; all approved.

Approval of October 2020 Minutes: Motion for approval by Jim, seconded by Jennifer; minutes
approved with no changes.

Discussion/ brainstorming. re: increasing diversity on the council

- Concern about lack of diversity of council members and composition on council;
- Not representative of ethnic and ... of county population as a whole;
- Also those who use programs; consumers of services;
- Looking for ideas on how to increase diversity.
- How do we identify who these people are who are consumers of services?
- Outreach to groups of consumers.
- Subsidized housing for seniors is a good place to seek members.
- Outreach to housing office in your area/neighborhood and seek out how to reach service utilizers.
- Transportation is a big hurdle.
- Churches for outreach of consumers.
- Review of ACOA Membership survey that is completed each February.
- Ask city reps to contact subsidized housing in their cities to see if they can help recruit.

ACOA Quorum/Attendance of ACOA Meetings, Committees & Workgroups

- Attendance Tracker: new year, new slate.
- Waiting List: Susan Meltzer approval moved to Executive Committee meeting on 2/3 for consent item.
- New Membership Applications : None
- • New Members /Buddy Update: Jim for Greg; Terri for Penny
- Resignations: Ron Tervelt resigned as Clayton rep 12/31/2020
- LOA Requests: Megan Casey on Leave; Susan in May

- ACOA Orientation update: waiting for approval of new members and will add Penny Reed; 4th week in February.
- Membership Requirements update:
- Brown Act Requirement update:
- City reps. Issue: Jim to reach out to Concord city council; Jennifer to Pinole, abd San Pablo; Pittsburg, Orinda and Concord; What to do about Clayton? Contact Ron T. to ask who to reach out to in Clayton.
- Discussion: updating interview questions
- Reviewed and updated
- E-C Action Items? To present to EC Susan Meltzer
- Items for February 2021 Meeting?

Public Comment :

Adjournment 1:00pm